



Independent Audit & Risk Committee: Application Form

Thank you for showing an interest in becoming a member of the Independent Audit and Risk Committee (IA&RC) at the Faringdon Learning Trust.

The FLT Board

There are 12 Trustees who are collectively known as the FLT Board. It consists of:

- 8 trustees appointed by the Members, represented by
 - 8 additional members appointed by Members that come from either the LGBs or are proposed by the LGBs
- 3 trustees appointed by the Diocesan Board of Education (DBE)
- FLT Chief Executive Officer (CEO)

The Independent Audit & Risk Committee (IA&RC)

the IA&RC is an independent committee that reports directly to the FLT Board of Trustees.

The Faringdon Learning Trust (FLT) Independent Audit and Risk Committee (IA&RC) is a formal committee of the FLT Board with a remit to review and constructively challenge the adequacy of internal controls and risk management processes. It will review the effectiveness of the operation of FLT Process Owners' systems and of FLT's systems, and will provide FLT Board with an annual assessment of their internal control. This committee is required by the Academies Financial Handbook, and guidance is provided by the ESFA.

PLEASE COMPLETE THE FOLLOWING SECTIONS:

Section 1: Personal Details (*information is required for compliance purposes*)

Q1 Name

Q2 Male/ Female

Q3 Date of Birth

Q3 Correspondence address

House Number:

Street Name:

Town:

Postcode:

Q4 Daytime telephone number

Alternative contact number

Q5 email address

Section 2: Skill Sets

To be able to assess your suitability to be accepted with the Board/ committee we have to assess what skills and experience you have. Please look carefully through these sections, and then develop these areas within your supporting statement, Section 3.

Skills Sets *(please tick which skills you feel you bring to the position)*

Organisational Management

- | | | | |
|---|--------------------------|--------------------------|--------------------------|
| General Management | <input type="checkbox"/> | Financial Planning | <input type="checkbox"/> |
| Procurement and contract management | <input type="checkbox"/> | Arbitration/ Negotiation | <input type="checkbox"/> |
| Health and Safety | <input type="checkbox"/> | | |
| Risk Management | <input type="checkbox"/> | | |
| Restructuring | <input type="checkbox"/> | | |
| Compliance with Regulations and Inspections | | | <input type="checkbox"/> |
| Monitoring and Evaluation – Policies/ Finances/ Plans | | | <input type="checkbox"/> |

Professional Services

- | | | | |
|------------------------|--------------------------|------------|--------------------------|
| Legal | <input type="checkbox"/> | Accounting | <input type="checkbox"/> |
| Information Technology | <input type="checkbox"/> | HR | <input type="checkbox"/> |
| Education | <input type="checkbox"/> | | |
| Other | | | |

Section 3: Supporting Statement

Please state in no more than 300 words what you consider you would bring to the IA&RC and why you wish to be considered for this role.

Section 4: Reference information

Please give the name and position of a person who can act as a referee:

Name:

Position:

Contact details:

Section 5: Declaration and Consent**Please sign and date the declaration below and then forward this form to the Trust Secretary:**

I confirm that I have read, or had read to me, and understood the conditions of disqualification and declare that I am not disqualified from holding the position of governor/committee member and there is no reason why I should not be appointed to that position. I also confirm that I will immediately declare to the governing body, via the Trust Secretary, should one of the conditions for disqualification in the School Governance (Constitution) (England) Regulations 2007 (and any amendments thereto) apply to me.

By signing this form, I am consenting to the Trust Secretary and the Faringdon Learning Trust processing my data for school improvement purposes and I am recognising that this might involve data sharing throughout the organisation in compliance with GDPR Regulations.

Signed:

Date:

Section 6: Next Steps

Once completed please send this form back to Sandra Green, the Trust Secretary e-m: SAGreen@faringdonlearningtrust.org

You will be informed that it has been received.

If you are applying to become a committee member the application will be presented to the Members.

You will receive written feedback as to whether you have been successful or not.

If you have any queries please do not hesitate to email the Trust Secretary.

Office only

Outcome of application:

Position offered:

Date:

Applicant informed: ☐

Qualifications and Disqualifications

Governors and Associate Members

Schedule 6 of the Constitution Regulations covers the qualifications and disqualifications of governors.

A governor must be aged 18 or over at the time of his or her election or appointment and cannot be a registered pupil at the school. This does not relate to associate members.

A person cannot hold more than one governorship at the same school.

A person is disqualified from holding or from continuing to hold office as a governor or associate member if he or she:

- fails to attend the governing body meetings – without the consent of the governing body – for a continuous period of six months, beginning with the date of the first meeting missed (not applicable to ex officio governors);
- is subject to a bankruptcy restriction order, an interim bankruptcy restriction order, a debt relief order or an interim debt relief order;
- has had his or her estate sequestrated and the sequestration order has not been discharged, annulled or reduced;
- is subject to:
 - i) a disqualification order or disqualification undertaking under the Company Directors Disqualification Act 1986
 - ii) a disqualification order under Part 2 of the Companies (Northern Ireland) Order 1989
 - iii) a disqualification undertaking accepted under the Company Directors Disqualification (Northern Ireland) Order 2002
 - iv) an order made under Section 429(2)(b) of the Insolvency Act 1986 (failure to pay under a County Court administration order);
- has been removed from the office of charity trustee or trustee for a charity by the Charity Commissioners or High Court on grounds of any misconduct or mismanagement, or under Section 34 of the Charities and Trustees Investment (Scotland) Act 2005 from participating in the management or control of any body;
- is included in the list of people considered by the Secretary of State as unsuitable to work with children;
- is disqualified from working with children or subject to a direction under Section 142 of the Education Act 2002;
- is disqualified from registration for childminding or providing day care;
- is disqualified from registration under Part 3 of the Childcare Act 2006;

- has received a sentence of imprisonment (whether suspended or not) for a period of not less than three months (without the option of a fine) in the five years before becoming a governor or since becoming a governor;
- has received a prison sentence of two-and-a-half years or more in the 20 years before becoming a governor;
- has at any time received a prison sentence of five years or more;
- has been fined for causing a nuisance or disturbance on school premises during the five years prior to or since appointment or election as a governor;
- refuses to allow an application to the Criminal Records Bureau for a criminal records certificate.

A governor must not also be a clerk to the governing body at which he or she is a governor.

WHAT LEGISLATION DOES THIS REFER TO?

The Education Act 2002: Sections 19 and 20

The School Governance (Constitution) (England) Regulations 2007: SI 2007/957

The Education Act 1996: Section 576 (1), (3) and (4), read together with the Education Act 2002: Section 212(2), gives a definition of “parent” (see also the definition of parent in the Constitution Regulations)

The School Organisation (Prescribed Alterations to Maintained Schools) (England) Regulations 2007: SI 2007/1289

The School Governance (England) (Amendment) Regulations 2012: SI 2012/421

THE LAW

N.B. As legislation is often amended and new Regulations introduced, references made in the ‘Governance Handbook’ may point to legislation that has been superseded. For an up-to-date list of legislation applying to schools please refer to the Department for Education website.