



Company Number: 07977368

**APPROVED Minutes of Members' Annual General Meeting
held on Thursday 9 December 2021
at 6.55 p.m. via Teams**

Members Present:

Bob Wintringham (BW)
Liz Holmes - Chair of Directors (LH)
Gordon Joyner - DBE (GJ)
Dave Wilson (DW)

In attendance:

Duncan Millard (DM) FLT CEO
Anne Lynn (AL) FLT COO
Sandra Green (SG) Clerk

Apologies:

All present

The meeting opened at 6.55 p.m.

	AGENDA ITEM
1.	Welcome and apologies LH welcomed the Members to their AGM. No apologies as all present.
2.	Notice & Quorum Requirements The meeting was quorate.
3.	Declaration of Interests/Pecuniary Interests None. LH reminded all present of the need to maintain confidentiality of all matters discussed until they were formally in the Public arena.
4.	Minutes of the AGM held on 19 December 2020 The minutes were signed off as an accurate representation of the meeting.
5.	Matters arising from those Minutes None.
6.	Members vote to receive the Annual Audited Accounts for the period 1 September 2020 to 31 August 2021 Members had scrutinised the Annual Audited Accounts and confirmed that they were satisfied that these were robust and professional. They voted to RECEIVE the Annual Accounts and for these to be submitted.

Signed:

Date:

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7.	<p>Members vote to receive the Trustees' Annual Report and Financial Statements for the period 1 September 2020 to 31 August 2021</p> <p>Members had scrutinised the Trustees' Annual Report and Financial Statements and confirmed that they were satisfied that these were robust and professional. They voted to RECEIVE the Trustees' Annual Report and Financial Statements and for these to be submitted.</p>																								
8.	<p>Appointment of External Auditors</p> <p>Members confirmed that they were reassured that the service provided to FLT by Critchleys, the External Auditors, had been professional, robust and to the required standards in all matters. They therefore CONFIRMED the appointment of Critchleys as External Auditors.</p>																								
9.	<p>Trustee appointments and resignations since last AGM</p> <p>SG confirmed the following changes in the FLT Board since the last AGM, as follows:</p> <table border="1" data-bbox="268 779 1460 1196"> <thead> <tr> <th data-bbox="268 779 655 846">Name</th> <th data-bbox="655 779 938 846">Joined</th> <th data-bbox="938 779 1198 846">Resigned</th> <th data-bbox="1198 779 1460 846">Balance</th> </tr> </thead> <tbody> <tr> <td data-bbox="268 846 655 913">Helen Turner</td> <td data-bbox="655 846 938 913"></td> <td data-bbox="938 846 1198 913">October 2020</td> <td data-bbox="1198 846 1460 913">-3</td> </tr> <tr> <td data-bbox="268 913 655 981">Sarah Church</td> <td data-bbox="655 913 938 981">December 2020</td> <td data-bbox="938 913 1198 981"></td> <td data-bbox="1198 913 1460 981">-2</td> </tr> <tr> <td data-bbox="268 981 655 1048">Carrie Insley</td> <td data-bbox="655 981 938 1048">December 2020</td> <td data-bbox="938 981 1198 1048"></td> <td data-bbox="1198 981 1460 1048">-1</td> </tr> <tr> <td data-bbox="268 1048 655 1115">Rev Jason St John Nicolle</td> <td data-bbox="655 1048 938 1115">January 2021</td> <td data-bbox="938 1048 1198 1115"></td> <td data-bbox="1198 1048 1460 1115">0</td> </tr> <tr> <td data-bbox="268 1115 655 1196">Rev Paul Walker</td> <td data-bbox="655 1115 938 1196"></td> <td data-bbox="938 1115 1198 1196">May 2021</td> <td data-bbox="1198 1115 1460 1196">-1 Diocesan</td> </tr> </tbody> </table>	Name	Joined	Resigned	Balance	Helen Turner		October 2020	-3	Sarah Church	December 2020		-2	Carrie Insley	December 2020		-1	Rev Jason St John Nicolle	January 2021		0	Rev Paul Walker		May 2021	-1 Diocesan
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10.	<p>Any other business as notified to the Chair</p> <p>(i) Governance Reviews: Q: Where are these up to? A: Each FLT school has been done and been given follow-up actions. Most of these are around succession planning of LGBs, and re-allocating governors across the trust, coaching of some LGB chairs to ensure that they are taking mandated actions. Also, that they have link governors, health checks and a moderator in place.</p> <p>(ii) Training for Governors: Q: What has taken place? A: Several online courses, e.g. SEND, PP, and for Finance governors. Sadly, we had to postpone the Summer Conference due to the need for CV precautions and the Autumn Conference due to the WAT Ofsted inspection happening on the same date. We have plans for future online sessions, e.g. guidance on writing an LGB Strategic Plan and Vision and Permanent Exclusions.</p> <p>(iii) Energy Usage: It was commented that it was good to see that the FLT CO2 emissions had been stated in the draft 2021-2022 FLT Strategic Plan and Vision. Q: Is there any way of benchmarking this? A: Not yet as it was only introduced as a requirement in 2020 so nothing published by the DfE yet. FLT receives monthly energy usage charts so is hoping to see a reduction year-on-year. The changes in funding will assist to reduce energy usage due to the installation of more-energy-efficient windows, boilers, etc. Further data is being sought.</p>																								

	<p>Q: Has FLT got a green energy supplier to assist with working towards being zero carbon? A: FLT will be making progress with this in 2022 onwards.</p> <p>(iv) Age Profiles of Staff across FLT: Q: Do we currently do age profiles of the FLT staff? A: Not yet but intend to in the future. We have a relatively young cohort of head teachers.</p> <p>(v) Grade Inflation: Members were reminded that the FCC teacher-assessed gradings at A Levels were extremely robust and none had been challenged.</p> <p>(vi) Mid-Year Meeting: It was agreed that this would be arranged for June 2022.</p> <p>Members raised no further items and LH thanked them for their excellent ideas and questions which were very valuable feedback.</p>
11.	<p>Close of Meeting: LH thanked everyone present for attending and for their contributions and wished all a very happy Christmas and looked forward to meeting again in the New Year 2022. The meeting was closed at 7.30 p.m.</p>