



Company Number: 07977368

**APPROVED Minutes of Members' Annual General Meeting**  
**held on Thursday 17 December 2020**  
**at 4.50 p.m. via Teams**

**Members Present:**

Bob Wintringham (BW)  
Liz Holmes - Chair of Directors (LH)  
Gordon Joyner - DBE (GJ)  
Dave Wilson (DW)

**In attendance:**

Duncan Millard (DM) FLT CEO  
Anne Lynn (AL) FLT COO  
Sandra Green (SG) Clerk

**Apologies:**

All present

**The meeting opened at 4.30 p.m.**

	<b>AGENDA ITEM</b>
1.	<b>Welcome and apologies</b> LH welcomed the Members to their AGM. No apologies as all present.
2.	<b>Notice &amp; Quorum Requirements</b> The meeting was quorate.
3.	<b>Declaration of Interests/Pecuniary Interests</b> None. LH reminded all present of the need to maintain confidentiality of all matters discussed until they were formally in the Public arena.
4.	<b>Minutes of the AGM held on 5 December 2019 and General Meeting of 16 July 2020</b> The minutes of both meetings were signed as accurate.
5.	<b>Matters arising from those Minutes</b> None.
6.	<b>Members vote to receive the Annual Audited Accounts for the period 1 September 2019 to 31 August 2020</b> Members had scrutinised the Annual Audited Accounts and confirmed that they were satisfied that these were robust and professional. They voted to <b>RECEIVE</b> the Annual Accounts and for these to be submitted.

Signed:

Date:

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7.	<p><b>Members vote to receive the Trustees' Annual Report and Financial Statements for the period 1 September 2019 to 31 August 2020</b></p> <p>Members had scrutinised the Trustees' Annual Report and Financial Statements and confirmed that they were satisfied that these were robust and professional. They voted to <b>RECEIVE</b> the Trustees' Annual Report and Financial Statements and for these to be submitted.</p>
8.	<p><b>Appointment of External Auditors</b></p> <p>Members confirmed that they were reassured that the service provided to FLT by Critchleys, the External Auditors, had been professional, robust and to the required standards in all matters. They therefore <b>CONFIRMED</b> the appointment of Critchleys as External Auditors.</p>
9.	<p><b>Trustee appointments and resignations since last AGM</b></p> <p>SG confirmed the following changes in the FLT Board since the last AGM, as follows:</p> <p><b>Resignations:</b></p> <p>Rachel Kenyon from 14 January 2020 Jeremy Twynham from 21 July 2020</p> <p><b>Joined:</b></p> <p>Sarah Church from 18 November 2020 Carrie Insley from 15 December 2020</p> <p><b>Vacancies as per the Constitution:</b></p> <p>1 x DBE-nominated: actively being sought by Diocese since July 2020 1 x Trustee to be appointed by Members</p>
10.	<p><b>Any other business as notified to the Chair by 12 pm on 16 December 2020</b></p> <p><b>FJS Premises:</b> AL covered the various issues encountered with the FJS premises which have necessitated the spending of £70k of FLT funds for repairs, etc.</p> <p><b>3-18 Vision:</b> DM covered the work undertaken with Phil Bevan, new Headteacher at FCC, on a revitalised 3-18 Vision for pupils, and working with potential new members to create a hub. DM will update Members on progress in 2021.</p> <p><b>Joint working with The Vale:</b> DM advised that that there have been some meetings with the Vale Academy Trust on how they could work more closely together on joint projects. This is still at an early stage and it is hoped that there can be some benefits to both Trusts on this.</p> <p><b>Ofsted visits:</b> DW asked which FLT schools are likely to be visited by Ofsted soon and whether any give rise to concerns? DM responded that WAT, SHR and JBL are overdue. All schools are strong on curriculum. FLT are supporting WAT closely and providing additional support via Sally Robins. SHR is being given support to get up to 'Outstanding' - hopefully by the Autumn. JBL is in a good place. Anticipating 'Outstanding' for L&amp;F, as indicated by monitoring, and Buckland.</p> <p><b>International Intake at WAT in 2020:</b> AL responded to DW's question by advising that the usual International intake had been delayed. The higher intake of SEN pupils is believed to be due, in large part, to the increase in social and affordable housing which developers in the area are now required to include to obtain building permission.</p> <p><b>FLT Mission Statement:</b> DW asked for clarification of the FLT Mission Statement regarding 'raising pupils' aspirations'. LH responded that, based on feedback this was included as it reflected the activity necessary to address the impact on pupil progress resulting from March's closure of schools. It is in year specific. Also, in response to how opportunities and future career prospects are changing as a result of the pandemic a focus was included to raise from primary school pupils' through to secondary awareness of possible future carers pathways.</p> <p>DW also asked for clarification of the last sentence making mention of 'core principles'. LH responded that the Trustees would look at this again and respond in due course. DM commented</p>

	<p>that it was important to have a Vision for the Trust that is common to all and that the Headteachers are talking about it in relation to their activities.</p> <p>GJ commented on the aspect of upholding Christian ethos where appropriate as it has been a very unusual year, with a new SIAM framework so it is always interesting to hear what the schools are doing to achieve 'Outstanding' in this respect? DM responded that the C of E schools are working closely together on these aspects.</p> <p><b>Recruitment:</b> AL confirmed that 50 new employees had been recruited during Summer 2020. The Headteachers had helped recruit for potential vacancies for other schools to get the best candidates, which had proved extremely worthwhile. DW expressed satisfaction that the recruitment process for schools had not been taken away from the headteachers.</p> <p><b>Energy Usage:</b> GJ raised that the condition of the FLT properties had to be considered in terms of energy usage, etc, as the C of E was encountering this in respect of their own property portfolio and investigating the Decarbonisation Grant. LW proposed that this would be a useful item for the June 2021 meeting when setting our strategic aims.</p> <p>Members raised no further items and LH thanked them for their excellent ideas and questions which were very valuable feedback.</p>
11.	<p><b>Close of Meeting:</b></p> <p>LH thanked everyone present for attending and for their contributions and wished all a very happy Christmas and looked forward to meeting again in the New Year 2021.</p> <p><b>The meeting was closed at 5.35 p.m.</b></p>